



*Empowering Youth  
Transforming Communities*

**We Are  
HIRING**

### Open Positions:

- Outreach & Program Coordinator (Full Time, Santa Rosa Office)
- Outreach Coordinator (Part Time, Seasonal, Santa Rosa Office)
- Executive Assistant (Full or Part Time, Santa Rosa Office)

### BENEFITS

- Work with like minded people who have a passion for creating schools and communities that are safe, welcoming and inclusive
- Cash health stipend between \$6,000-\$10,500 annually
- Generous PTO package including:
  - 11 paid holidays per year
  - 10 days paid vacation per year to start + 10 days allotted sick leave per year
  - 16 hours of paid community service per year
- CM sponsored community & cultural enrichment activities
- Employee Assistance Program
- 403b elective contribution option
- Amazing team, great mission!

### ABOUT COMMUNITY MATTERS

Community Matters mission is to equip and empower youth and adults to create schools and communities that are safe, welcoming, and inclusive. We are a proud equal opportunity employer that celebrates diversity and strives towards a qualified, diverse team that represents the communities we serve.

### TO APPLY EMAIL RESUME AND COVER LETTER TO:



[ebuonassisi@community-matters.org](mailto:ebuonassisi@community-matters.org)



[www.community-matters.org](http://www.community-matters.org)